Dear partner,

We handle our invoices electronically and receive e-invoices. Our e-invoicing service provider is Maventa.

Our invoicing address is changing 30-01-2023

### Our e-invoicing data is as follows:

#### Company information

Name: Jarte Steel Oy VAT-number: 07004071

E-invoicing address: 003707004071001

#### Operator information

Operator: Maventa

Operator Broker ID: 003721291126

Operator Broker ID in banking network: DABAFIHH

If you are not able to send invoices electronically, please send paper invoices to the following address:

Jarte Steel Oy 07004071001

PL 100

80020 Kollektor Scan

## Please note the following:

The serial number in each invoice's address field, not only on the envelope.

Only black text.

Send only invoices with attachments to scanning.

Do not use staples.

# You can also send PDF-invoices, following these instructions:

Invoices sent as e-mail attachments.

Only one invoice per file, which includes all the pages of the invoice.

You can send multiple invoices in one email. All files with an individual name.

One e-mail can be maximum 10Mb.

PDF-files need to be real PDF-documents, version 1.3 or newer.

PDF-files cannot be locked or password-protected.

The dimension of the document can be maximum 210 x 297 mm.

The name of the attachment can only include the regular marks: a-z, A-Z, 0-9.

PDF-invoices can be sent to the address: invoice-07004071001@kollektor.fi

Best regards,

Jarte Steel Oy